

Purpose

The purpose of this policy is to create a Traffic Engineering Panel, spell out the Panel membership and organizational structure, and give general guidance regarding the function of the Panel.

Policy

A Traffic Engineering Panel is established for the purpose of:

1. Developing standards and policies for statewide traffic control devices.
2. Developing recommendations for specific traffic and safety problems.
3. Acting as a pool of expertise in traffic and safety matters to include providing data/testimony for tort liability litigation.
4. Developing staffing recommendations for the statewide traffic and safety effort.
5. Overseeing the sign inventory program.

Background

The Traffic Engineering Panel is composed of:

Four Region Traffic Engineers
Three District Representatives
Traffic and Safety Studies Engineer
Traffic and Safety Operations Engineer
Traffic and Safety Design Engineer
Traffic Management Engineer
Transportation Safety Specialist
Engineer for Maintenance (or designee)
Engineer for Traffic and Safety (non-voting)
FHWA Representative (non-voting)
Other participants (non-voting)

The Panel Chairperson shall be appointed by the Engineer for Traffic and Safety with consent of the Engineer for Operations. The Chairperson shall serve for a two year term.

The Chairperson shall distribute to each Panel member and invited participant an agenda outlining the date, time, and place of meeting.

The Chairperson shall make arrangements for a secretary who will prepare a summary of the meeting proceedings to be distributed to all members with the agenda.

A voice vote shall be taken on all items requiring a consensus of the members. When a consensus is not clear after a voice vote, the Chairperson shall call for a roll call vote to be taken.

All recommendations of the Panel shall be evaluated by the Engineer for Traffic and Safety. All approved recommendations shall be implemented by the Regions/Districts upon receipt of appropriate memorandums, instructions, directives, etc. issued by the Engineer for Traffic and Safety or any supervisor above him.

Meetings of the Traffic Engineering Panel should be held quarterly or as often as necessary to serve the purpose of the Panel.

Meetings may be held at various locations throughout the State in order to gain a knowledge and understanding of statewide conditions, to assist in maintaining uniform traffic control statewide and to provide an opportunity to observe experimental installations.